



# COMPETITION APPLICATION FORM

One Application per Competition

Competition Applications must be received a minimum of 2 months prior to the competition date. Late fees will apply as per EC Schedule of fees. Please see page 3 for submission instructions.

Bronze	Silver	Gold	Gold A	Platinum Contact EC Office	<b>FOR OFFICE USE:</b> X Competition Number: _____ Date Received: _____ Date Acknowledged: _____
			Gold B (H/J Only)		
			Gold C (H/J only)		

<b>Competition Name:</b>				Prize Money:	
Start Date:			End Date:		
Competition Location & Address:					
Competition Website:					
Competition Phone #:					
# of Rings:			Will there be online entries:		Yes      No
Competition Venue confirmed:		Yes	No		

<b>Discipline/Breed:</b>		
<b>Divisions Offered:</b>		

(see list of options in Information Package. For Dressage identify highest test level of regular tests)

**Individual to act in the capacity of competition manager or competition organizer to accept responsibility for the conduct of the competition:**

<b>Competition Manager/Organizer:</b>			
Sport Licence #:		Email:	
Address:			
City:		Province:	Postal Code:
Phone #:		Fax #:	
<b>Competition Contact:</b>			
(name of person to whom all correspondence will be sent)			
Email:			
Address:			
City:		Province:	Postal Code:
Phone #:		Fax #:	
<b>Competition Approval Package sent to:</b>			

Application forms for a competition with outstanding issues from a previous year will not be approved for licence.

**From the Competition Administration Policy (CAP)**

3.4. "Licencing will be withheld from any annual competition that has been identified by the PTSO and /or Equestrian Canada or their designates as having outstanding issues. Such outstanding issues may be financial, safety or failure to comply with the Equestrian Canada Results Input Policy (see 6.4) or any other issues that may be deemed prejudicial to the best interest of the sport."  
"Equestrian Canada licensed competitions are granted, on the condition, that licensed competitions will follow the Rules of EC, the CAP policy, and any other procedures or timelines set forth by Equestrian Canada and its designates"

### DECLARATION

This is to certify that the rules of Equestrian Canada & the Equestrian Canada Competition Administration Policy will govern all classes at the above named competition and that the prize monies at this competition are: \$ \_\_\_\_\_, and is within the limits of a \_\_\_\_\_ (SEE DISCIPLINE CHART in the EC Competition Information Package) competition as per the current EC competition structure and the **competition licence fee is \$ \_\_\_\_\_** (see Information s package – section 3: Competition Licensing Fees) I agree to abide by the Rules of Equestrian Canada and to comply with the conditions outlined in the Competitions Administration Policy (CAP). I understand that failure to meet these conditions may subject the competition to penalty under the provisions of CAP and /or withholding of sanctioning of all future competition date applications

**Signature (Competition Manager/Organizer):** \_\_\_\_\_

**Date:** \_\_\_\_\_

## COMPETITION OFFICIALS

**JUDGE(S)** – Credentials (EC, USEF, FEI, Other), Divisions. If more space is necessary please add an additional sheet.

Name	Credentials	Divisions		Name	Credentials	Divisions

If an official is not working the ENTIRE competition please note dates or times involved.

**COURSE DESIGNER(S)**

Name	Credentials	Divisions		Name	Credentials	Divisions

**GUEST CARDS - \$30/each – Please Refer to Discipline Rules**

Name of Official to be Guest carded	Credentials	For the following Divisions

**STEWARDS(S)/ TECHNICAL DELEGATE(S)**

Name	Credentials	Divisions		Name	Credentials	Divisions

**GROUND JURY** (Must be completed for **Eventing**)

President	Member	Member

**VETERINARIAN/EMERGENCY SERVICES & MEDIC**

Veterinarian Name	Telephone	Medic/Emergency Services	Telephone
Email: _____		Email: _____	

Organizers of EC sanctioned competitions are reminded that copies of the EC Rule Books (Section A and any applicable discipline Rule Books) must be available from the competition secretary in accordance with A502.2. Rule books can be downloaded for free or ordered from [www.equestrian.ca](http://www.equestrian.ca).

Documents Required for Approval:

- Competition Application Form (Due: 60 Days Prior to Competition)
- Prize list and Entry Form (Due: 30 Days Prior to Competition)
- Prize list approval Form (Due: 30 Days Prior to Competition)
- EC Insurance Certificate (Due: 30 Days Prior to Competition)
- Competition licensing Fee and guest card fees--if applicable (Due: 30 Days Prior to Competition)
- Any changes to be submitted on a Competition Modification Form

**Please ensure that all information is complete and page 1 is signed by the EC Sport Licence holder accepting responsibility for the conduct of the competition – for information see Competition Administration Policy (CAP) 5.1.2**

**METHOD OF PAYMENT:**  Visa  MasterCard  Cheque  Money Order

See page 3 for payment and submission information.

NAME ON CARD: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EXPIRY DATE: \_\_\_\_ / \_\_\_\_ CSV#: \_\_\_\_

\_\_\_\_\_  
CARDHOLDER'S SIGNATURE

Cheque enclosed.

I authorize the following amount to be charged to my credit card:

Licensing Fees: \$ \_\_\_\_\_ Guest Cards: \$ \_\_\_\_\_

Total Amount: \_\_\_\_\_

Note: No postdated cheques or email transfers accepted.

# IMPORTANT

For all Bronze and Silver Competition Applications the approval process will be completed by your Provincial/Territorial Sport Organization. Please send application and all required documentation and payments to your PTSO. All Gold Competitions are approved by EC.

## Exceptions:

- All levels of Vaulting, Driving, and Eventing Competitions are to be approved by EC.
- All levels of competition in MB and NB are approved by EC
- Bronze Vaulting competitions are approved by BC
- Bronze Driving competitions are approved by QC

<b>Equestrian Canada</b> Competitions Department		<a href="mailto:competitions@equestrian.ca">competitions@equestrian.ca</a>	1-866-282-8395 ext. 118 & 117
<b>PTSO Competitions Departments:</b>			
AB	Alberta Equestrian Federation (AEF)	<a href="mailto:competitions@albertaequestrian.com">competitions@albertaequestrian.com</a>	403-253-4411
BC	Horse Council British Columbia (HCBC)	<a href="mailto:competition@hcbc.ca">competition@hcbc.ca</a>	604-856-4304
MB	Manitoba Horse Council (MHC)	<a href="mailto:mhc.exec@sportmanitoba.ca">mhc.exec@sportmanitoba.ca</a>	204-925-5719
NB	New Brunswick Equestrian Association (NBEA)	<a href="mailto:horses@nbnet.nb.ca">horses@nbnet.nb.ca</a>	506-454-2353
NL	Newfoundland Equestrian Association	<a href="mailto:vicepresident@equestrainnl.ca">vicepresident@equestrainnl.ca</a>	
NS	Nova Scotia Equestrian Federation (NSEF)	<a href="mailto:nsefmembership@sportnovascotia.ca">nsefmembership@sportnovascotia.ca</a>	902-425-5450
ON	Ontario Equestrian Federation (OEF)	<a href="mailto:competition@horse.on.ca">competition@horse.on.ca</a>	1-877-441-7112
PEI	Island Horse Council (PEI)	<a href="mailto:nancypattersoncsi@gmail.com">nancypattersoncsi@gmail.com</a>	
QC	Fédération Équestre du Québec (FEQ)	<a href="mailto:info@cheval.quebec">info@cheval.quebec</a>	1-866-575-0515
SK	Saskatchewan Horse Federation (SHF)	<a href="mailto:technicaldirector@saskhorse.ca">technicaldirector@saskhorse.ca</a>	306-780-9244
YK	Equestrian Association of Yukon (EAY)	<a href="mailto:equineyukon@gmail.com">equineyukon@gmail.com</a>	

## COMPETITION LICENSING FEES – From General Regulations ARTICLE A309

Competition Level → Prize Money	Bronze	Silver	Gold			Platinum
			C	B	A	
No Prize Money, Ribbons Only	\$50	\$50	\$50	\$50	\$50	\$50
Up to \$1,000	\$100	\$100	\$100	\$100	\$100	\$100
\$1,001 - \$2,500	\$150	\$150	\$150	\$150	\$150	\$150
\$2,501 - \$7,000	N/A	\$250	\$250	\$250	\$250	\$250
\$7,001 - \$12,000		\$350	\$350	\$350	\$350	\$350
\$12,001 - \$15,000		\$450	\$450	\$450	\$450	\$450
\$15,001 - \$25,000		NA	\$600	\$600	\$600	\$600
\$25,001 - \$35,000			\$900	\$900	\$900	\$900
\$35,001 - \$100,000	N/A		\$1,400	\$1,400	\$1,400	
\$100,000 - \$250,000		\$1,700	\$1,700	\$1,700		
Over \$250,000			N/A	N/A	\$2,200	\$2,200

### Bronze Competition Organizers:

#### Sale of Bronze Sport Licences at Competitions

Organizers of Equestrian Canada sanctioned competitions at the Bronze level, or containing Bronze divisions have the opportunity to sell Equestrian Canada Bronze sport licence at their competition(s) to individuals who cannot provide proof of current and valid Equestrian Canada Sport Licence.

For more information please contact the Equestrian Canada competitions department at [competitions@equestrian.ca](mailto:competitions@equestrian.ca) or 1-866-282-8395 x 118.

### Contact Details:

Equestrian Canada Competitions Department

Email: [competitions@equestrian.ca](mailto:competitions@equestrian.ca)

Phone: 1-613-287-1515 ext. 118 or 117

Fax: 1-888-713-3315

[www.equestrian.ca](http://www.equestrian.ca)

